

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING**

**Proposed Minutes**

Tuesday, February 14, 2023

7:00 PM



**CALL TO ORDER AT 7:03 P.M.**

**A. ROLL CALL:** Supervisor Heise , Treasurer Doroshewitz , Clerk Vorva ,  
Trustee Buckley , Trustee Curmi , Trustee Monaghan ,  
Trustee Stewart

**ALSO PRESENT:** Police Chief J. Knittel, Fire Chief P. Conely,  
Jeremy Schrot, Engineer  
Kevin Bennett, Attorney  
Denisa Terrell, Recording Secretary  
6 Members of the public

**B. PLEDGE OF ALLEGIANCE: Tony Muskino**

**MOMENT OF REMEMBRANCE FOR BATALLION CHIEF  
CHRISTOPHER MACK**

**C. APPROVAL OF AGENDA**

Tuesday, February 14, 2023

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the Agenda for the Board of Trustees meeting of February 14, 2023.

All Ayes

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Consent Agenda - Acceptance of Communications,  
Correspondence, and Reports**

a. Reports:

- Building Department Monthly Report - January 2023
- Fire Department Monthly Report - January 2023
- Planning Department Monthly Report - January 2023
- Police Department Monthly Report - January 2023
- FOIA Monthly Report - Clerk's Office - January 2023
- FOIA Monthly Report - Police Department - January 2023

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**D.2 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	<b>766,139.74</b>	<b>365,288.53</b>	<b>1,131,428.27</b>
Drug Forfeiture Federal	<b>262</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Drug Forfeiture State	<b>265</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Drug Forfeiture IRS	<b>266</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
ARPA	<b>285</b>	<b>.00</b>	<b>37,766.75</b>	<b>37,766.75</b>
Improv. Rev.	<b>446</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Senior Transportation	<b>588</b>	<b>4,867.47</b>	<b>3,113.13</b>	<b>7,980.60</b>
Water/Sewer Fund	<b>592</b>	<b>92,395.74</b>	<b>635,491.59</b>	<b>727,887.33</b>
Solid Waste Fund	<b>596</b>	<b>7630.47</b>	<b>111,941.61</b>	<b>119,572.08</b>
Tax Pool	<b>703</b>	<b>6,616.07</b>	<b>.00</b>	<b>6,616.07</b>
Police Bond Fund	<b>710</b>	<b>1,200.00</b>	<b>.00</b>	<b>1,200.00</b>
Special Assessment				

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Capital	<b>805</b>	<b>.00</b>	<b>78,537.38</b>	<b>78,537.38</b>
<b>TOTALS:</b>		<b>878,849.49</b>	<b>1,232,138.99</b>	<b>2,110,988.48</b>

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the Consent Agenda for the Board of Trustees meeting of February 14, 2023.

All Ayes

**E. PUBLIC COMMENT (*Limited to 3 Minutes*)**

There were none.

**F. NEW BUSINESS**

1. Annual Presentation on Hilltop Golf Course by AMV Ventures, Inc., *Supervisor Kurt Heise and AMV Staff*

Mr. Moscone provided a detailed summary of updates and accomplishments, golf course revenues, future goals for the golf course, and suggested capital improvements. He also shared that there were \$70,000 in dividends issued to the Township for 2022. Supervisor Heise shared that the Hilltop Golf Course contract was renewed until 2027.

2. 2023 Board Goals Priorities' List, *Supervisor Kurt Heise and Treasurer Bob Doroshewitz*

Treasurer Doroshewitz expressed gratitude to his staff and how he enjoys working with his staff. Treasurer Doroshewitz gave an overview of the Board of Trustees' rating on proposed goals. The Board of Trustees discussed details of the high-ranked goals in areas of public safety, infrastructure, and fiscal integrity to name a few. Board members also made suggestions from their perspective.

Moved by Clerk Vorva and seconded by Trustee Monaghan to receive the file of goals list.

All Ayes

3. 2023 Annual Treasurer's Report, *Treasurer Bob Doroshewitz*

Treasurer Doroshewitz presented the 2023 Annual Treasurer's Report. He outlined the services provided by the treasurer's office including regulatory filings, processing 65,292 payments over 50 categories, as well as collections of passport fees, dog license fees, personal property taxes, and special assessment district accounting to name a few. He

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also shared the future goals of the department, major events, and investments. Treasurer Doroshewitz answered questions from other Trustees.

**G. PUBLIC COMMENT (*Limited to 3 Minutes*)**

There were none.

**H. BOARD COMMENTS**

- Clerk Vorva shared that the 2022 election results were audited for both absent votes and poll votes and balanced 100%. He thanked his staff for the hard work. He also thanked the county for supporting all the clerks in Wayne County.
- Trustee Monaghan thanked everyone for their condolences in the loss of her aunt. She asked for continued prayers for families at Michigan State as those individuals have suffered trauma that go beyond the tragedy experienced.
- Trustee Buckley echoed Trustee Monaghan sentiment for Michigan State families. She also emphasized the importance of public safety and that they are true heroes.
- Trustee Stewart acknowledged the sudden loss of Dr. Conway Jeffress, who was the president of Schoolcraft College from 2001-2020. He was proud to have worked with Dr. Jeffress in the State Legislature. Dr. Jeffress was highly respected across Michigan for his professional competencies. Trustee Stewart has shared with students as a member of the Education Committee that college will be the best years of their lives. Trustee Stewart also commented that a vast majority of Plymouth Township have connections with Michigan State University and encouraged everyone to pray to be resolved to do better for the safety of children.
- Trustee Curmi requested to be informed when assessments will be mailed out.

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- Chief Knittel shared that Officer J. Smitterman will be the School Resource Officer. He will start within the month.
- Supervisor Heise expressed hiring a School Resource Officer was an identified goal of the Board. He shared that the finance director, Ginger Moriarty is moving on to another municipality. The Township is advertising for a new Finance Director. There will be a Board of Trustees meeting on February 28<sup>th</sup> on horse racing. There will be a March 7<sup>th</sup> Study Session. He also shared that bids were received for the Powell Road Project and the Driveway Project.

**I. ADJOURNMENT**

Moved by Trustee Stewart and supported by Clerk Vorva to adjourn the Board of Trustees meeting of February 14, 2023, at 8:50 p.m.

All Ayes.

**Jerry Vorva, Clerk**

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

**The public is invited and encouraged to attend all meetings of the Board of Trustees of the Charter Township of Plymouth**